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**Date: October 09, 2018** 

To,
The Manager,
Listing Compliance,
Department of Corporate Services,
BSE Limited,
Floor 25, P. J. Towers,
Dalal Street,

**BSE Scrip Code: 532699** 

Mumbai - 400 001

To,
The Manager,
Listing Compliance,
Department of Corporate Services,
National Stock Exchange of India Limited,
Exchange Plaza, Plot no. C/1, G Block

Bandra Kurla Complex, Bandra (E)

Mumbai – 400 051

**NSE Scrip Symbol: ROHLTD** 

Dear Sir/Ma'am,

Subject: Submission of Quarterly Compliance Report on Corporate Governance under Regulation 27(2)(a) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR"), for the Second Quarter ended 30.09.2018

Pursuant to Regulation 27(2)(a) of the LODR, please find the enclosed herewith, Quarterly Compliance Report on Corporate Governance, for the Second Quarter ended 30<sup>th</sup> September, 2018.

We request you to kindly take the above on record.

Thanking you

Yours sincerely,

For **ROYAL ORCHID HOTELS LIMITED** 

RANABIR SANYAL
COMPANY SECRETARY & COMPLIANCE OFFICER

Encl: as above

### **CORPORATE GOVERNANCE REPORT**

## **ANNEXURE I**

# Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity: Royal Orchid Hotels Limited

2. Quarter ending: **30.09.2018** 

# I. Composition of Board of Directors

Title (Mr./Ms )	Name of the Directo r	DIN	PAN	Category (Chairperson /Executive/No n- Executive/ Independent/ Nominee)	Date of Appointme nt	Tenur e	No of Directorshi p in listed entities including this listed entity	No of membership s in Audit/ Stakeholder Committee( s) including this listed entity	No of post of Chairperso n in Audit/ Stakeholde r Committee held in listed entities including this listed entity
Mr.	Chander Kamal Baljee	0008184 4	ACTPB3357L	C & ED	01-Apr-2015		1	1	0
Mr.	Sunil Sikka	0008303	AAUPS4596 D	NED	07-Aug-2015		1	0	0
Mrs.	Sunita Baljee	0008073 7	ADSPB5553 C	NED	01-Apr-2015		1	0	0
Mr.	Vivek Mansing h	0690307 9	AGIPM1405 B	ID	12-Aug-2016	25	2	1	1
Mr.	Naveen Jain	0005118 3	AAMPJ6938 N	ID	25-Oct-2016	23	1	4	1
Ms.	Lilian Jessie Paul	0286450 6	ADQPP4942 D	ID	02-Nov-2017	10	1	1	0

# II. Composition of Comittees

Audit Committee					
Sr.	Name of the Director	Category	Chairperson/Membership		
No.					
1	Lilian Jessie Paul	ID	Member		
2	Naveen Jain	ID	Chairperson		
3	Vivek Mansingh	ID	Member		

Stakeholders Relationship Committee				
Sr.	Name of the Director	Category	Chairperson/Membership	
No.			-	
1	Naveen Jain	ID	Member	
2	Vivek Mansingh	ID	Chairperson	
3	Chander Kamal Baljee	C & ED	Member	

Nomin	Nomination and Remuneration Committee					
Sr.	Name of the Director	Category	Chairperson/Membership			
No.						
1	Naveen Jain	ID	Member			
2	Vivek Mansingh	ID	Member			
3	Lilian Jessie Paul	ID	Chairperson			

III. Meeting of Board of Directors				
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in		
28-May-2018	27-Jul-2018	number of days) 59		

IV. Meeting of Committees						
Name of the committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive (in number of days)		
Audit	27-Jul-2018	Yes	28-May-2018	59		
Committee						

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA)
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors.  **Yes** b. Any comments/observations/advice of Board of Directors may be mentioned here:

Name : Ranabir Sanyal

Designation : Company Secretary & Compliance Office

#### ANNEXURE III

### Format to be submitted by listed entity at the end of 6 months after end of financial year along-with second quarter report of next financial year

I Affirmations					
Board Heading	Regulation Number	Compliance status (Yes/No/NA)refer note below			
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes			
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes			
Presence of Chairperson of the nomination and remuneration committee at the Annual General Meeting	19(3)	Yes			
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes			

### Note

- 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2 If status is "No" details of non-compliance may be given here.
- 3 If the Listed Entity would like to provide any other information the same may be indicated here.

**For Royal Orchid Hotels Limited** 

Ranabir Sanyal Company Secretary & Compliance Officer