ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - Royal Orchid Hotels Limited - 31-Dec-2022

2. Quarter ending

Composition Of Board Of Director i.

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Company Remarks	
Whether Regular	Yes
chairperson appointed	
Whether Chairperson is	Yes
related to MD or CEO	

ii. Composition of Committees

a. Audit Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	
1	Lilian Jessie Paul	ID	Member	02-Nov-2017	01-Nov-2022
2	Naveen Jain	ID	Chairperson	25-Oct-2016	24-Oct-2022
3	Bhaskar Pramanik	ID	Member	11-Nov-2021	
4	Ashutosh Chandra	ID	Member	21-Oct-2022	

Company Remarks	Cessation of Mr. Naveen Jain and Ms. Lilian Jessie Paul due to end of tenure.
Whether Regular	Yes
chairperson appointed	

b. Stakeholders Relationship Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation								
No.	members			Appointment									
1	Chander Kamal Baljee	C & ED	Member	01-Apr-2015									
2	Bhaskar Pramanik	ID	Chairperson	11-Nov-2021									
3	Naveen Jain	ID	Member	25-Oct-2016	24-Oct-2022								
4	Ashutosh Chandra	ID	Member	21-Oct-2022									

Company Remarks	Cessation of Mr. Naveen Jain due to end of tenure.
Whether Regular	Yes
chairperson appointed	

c. Risk Management Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	

Company Remarks	Not Applicable
Whether Regular	
chairperson appointed	

d. Nomination and Remuneration Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	
1	Bhaskar Pramanik	ID	Member	11-Nov-2021	
2	Lilian Jessie Paul	ID	Chairperson	02-Nov-2017	01-Nov-2022
3	Naveen Jain	ID	Member	25-Oct-2016	24-Oct-2022
4	Ashutosh Chandra	ID	Member	21-Oct-2022	

Company Remarks	Cessation of Mr. Naveen Jain and Ms. Lilian Jessie Paul due to end of tenure.
Whether Regular	Yes
chairperson appointed	

iii. Meeting of Board of Directors

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
05-Aug-2022	Yes	6	6	3
21-Oct-2022	Yes	6	4	2
09-Nov-2022	Yes	5	5	2

Company Remarks	Mr. Ashutosh Chandra was appointed as Independent Director on 21st of October 2022 in the Board Meeting and he participated in the reaming agendas of the Board Meeting after his appointment.
	Therefore, technically there were total 7 Directors on the date of Board Meeting.
Maximum gap between any	76
two consecutive (in number of	
days)	

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committe e as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independen t directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit	05-Aug-2022	Yes	3	3	3	0

Committee						
Audit	21-Oct-2022	Yes	3	2	2	0
Committee						
Audit	09-Nov-2022	Yes	2	2	2	0
Committee						
Nomination	05-Aug-2022	Yes	3	3	3	0
&						
Remuneratio						
n Committee						
Nomination	21-Oct-2022	Yes	3	2	2	0
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Remuneratio						
n Committee						
Stakeholders	05-Aug-2022	Yes	3	3	2	0
Relationship						
Committee						
Stakeholders	09-Nov-2022	Yes	3	3	2	0
Relationship						
Committee						

Company Remarks	
Maximum gap between any	76
two consecutive (in number of	
days) [Only for Audit	
Committee]	

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related
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party transactions and
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Disclosure of notes of material
related party transactions

VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee Yes
 - b. Nomination & remuneration committee Yes
 - c. Stakeholders relationship committee Yes

- d. Risk management committee (applicable to the top 1000 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes

Name : Ranabir Sanyal

Designation : Company Secretary & Compliance Officer